

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
APRIL 17, 2024
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on April 17, 2024 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:15 PM.

PRESENT: Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

SECRETARY'S REPORT

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of March 2024 be accepted and filed. The report indicated that Executive Session of the Board was conducted on March 13, 2024 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Bowers that the Manager's Report for the month of March 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis, secc. Bowers that the Treasurer's report for the month of February 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF MARCH 13, 2024

Motion by Lewis, secc. Bowers that the minutes of the meeting of March 13, 2024, be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LIST OF BILLS

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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COMMUNICATIONS

Motion by Lewis, secc. Bowers that the communications for the month of March 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Bowers that Edwin Murphy, Nicholas Havey, Sean BurrIDGE, Daniel Fuller & Kyle Shamaski be hired as temporary laborers in the Public Works Department effective April 17, 2024 to May 16, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Bowers that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak & Cayden Schiel be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective April 17, 2024 to May 16, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$15,948.76. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Bowers to approve Invoice No. H24002 in the amount of \$6,469.51 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AWARD – ADVERTISING OF REQUEST FOR PROPOSALS

Motion by Lewis, secc. Bowers to award the American Rescue Plan Act - Small Water and Sewer Grant – Engineering Professional Services agreement to Verdantas. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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RESOLUTION NO. 007– 2024 – GRANT APPLICATION

Motion by Lewis, secc, Bowers to approve the ratification of Resolution No.007-2024 for application of a grant to the Pennsylvania Commission on Crime and Delinquency for Body Worn Cameras for the police department. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

RESOLUTION NO. 008– 2024 – GRANT APPLICATION

Motion by Lewis, secc. Bowers to approve the ratification of Resolution No.008-2024 for application of a grant to the Pennsylvania Commission on Crime and Delinquency for a training simulator for use by the Council of governments police departments. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ORDINANCE NO. 001– 2024 – FLOODPLAIN MANAGEMENT

Motion by Lewis, secc. Bowers to approve Ordinance No.001-2024 for the new mapping by FEMA and Floodplain Management policies. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – FIRE DEPARTMENT

Motion by Lewis, secc. Bowers that Ryan Kairo & Austin Nocera be hired to fill two vacancies in the Hanover Township Fire Department at a rate as per the Collective Bargaining Agreement effective April 18, 2024. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

OPERATION and MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT BEST PRACTICES

Motion by Lewis secc. Bowers to approve the Operation and Maintenance Agreement with NP BGO Tradeport Industrial Building 9. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

PAY APPLICATION – FELLOWS TRAIL

Motion by Lewis, secc. Bowers to authorize Pay Application No. 3 in the amount of \$4,326.38 to New Enterprise Stone and Lime Co. for the Fellows Trail Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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ADJOURN

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko.
MOTION CARRIED.

Jennifer Dukes, Township Secretary